

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: NENAF10604OC

Opening Date: January 02, 2006

Closing Date: December 31, 2006

Position: COOK, NA-7404-4
Salary: \$10.53 - \$10.53 Hourly
Place of Work: Tobyhanna Army Depot, PA / Food, Beverage & Entertainment
Position Status: Flexible (FLEX.) -- Flexible (NAF)
Number of Vacancy: MULTI

Duties: Performs a full range of simple cooking by preparing and cooking items that require little or no processing, such as pancakes, sausage, eggs, hamburgers, and fresh or canned vegetables. Prepares hot cereals and concentrated or dehydrated soups, sauces and gravies. Makes cold sandwich fillings. Sets up and replenishes salad bar. Prepares food by peeling, chopping, grinding, paring, cutting, slicing, dicing, pureeing, dredging, flouring, or breading. Weighs, measures, and assembles ingredients for regular and modified menu items. Mixes ingredients according to precisely written recipes. Covers, dates, and stores leftovers according to established procedures. Operates a variety of kitchen equipment using gas, electricity, steam or microwave heat sources. Disassembles, cleans and assembles component parts and accessories, following safety procedures to avoid personal injury and damage to the equipment.

About the Position: Uses and cleans a variety of cooking utensils to measure, weigh, and process food items. Cleans, stores, and maintains all equipment and work areas after each use. Cleans other work areas and equipment, such as worktables, floors, walk-in refrigerators, etc., on an established cleaning schedule. Follows established sanitation procedures when handling food. Ensures that foods are stored at the correct temperatures to prevent bacteria growth.

Performs other duties as assigned.

Skill and Knowledge:

Basic knowledge of food preparation methods and procedures. Skill to cook a limited variety of prepared foods or short order foods. Ability to read and understand written food service material, such as food labels, standardized recipes, and basic work instructions. Skill in performing basic mathematical computations to multiply ingredients in a recipe or to determine how many servings a container will hold.

Who May Apply: (Click on Who May Apply)

Veterans' Recruitment Authority (VRA).

All U. S. citizens and Nationals with allegiance to the United States.

Persons with Military Spouse Preference who are in the commuting area of the place of work.

Qualifications: Click on link below to view qualification standard.

Trades and Labor

Work requires standing, stooping, bending, climbing, crawling, and kneeling for extended periods in uncomfortable positions. Worker may lift and move materials weighing up to 40 pounds and, occasionally heavier items with assistance.

Possess 6 months of experience working in a related field.

Ability to communicate orally and in writing.

The experience described in your resume will be evaluated as related to the qualifications, knowledge, skills and abilities required for this job.

Other Information:(Click on Other Information)

Permanent Change of Station (PCS) expenses are not authorized.

Other Advantages: Documentation DD214, Part 4 to support Veterans Preference needs to be submitted at time of application to be considered for Veterans Preference.

Other Requirements: (Click on Other Requirements)

Subject to satisfactory completion of all pre-employment checks in accordance with Army Regulation (AR) 215-3.

The Department of the Army NAF provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing NAF civilian personnel unit. Requests for reasonable accommodation are made on a case-by-case basis.

You will be required to show Social Security card upon appointment to a NAF position.

A medical examination is required.

Immunization screening is required.

You will be required to provide proof of U.S. Citizenship.

Documentation to support Military Spouse Preference needs to be submitted at time of application.

You must include the announcement number on your application.

You may claim Military Spouse Preference.

Applicants claiming veteran's preference must clearly show an entitlement to such preference on the resume/supplemental data submitted.

Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.

Direct Deposit of Pay is Required.

How to Apply: (Click on How to Apply)

Resumes must be received by the closing date of this announcement.

Announcements close at 12:00am (midnight) Eastern Time.

You may send your resume via surface mail to: Civilian Personnel Advisory Center (NAF), Sherry A. Jones, 11 Hap Arnold Blvd ATTN: PECP-NER-T/R, Tobyhanna Army Depot, Pennsylvania 18466

You may fax your resume to: 570-895-6604

You may email your resume to Point of Contact. You must include Job Announcement Number on the subject line.

Point of Contact: Civilian Personnel Advisory Center (NAF), 570-895-7385,
sherry.ann.jones@tobyhanna.army.mil

THE DEPARTMENT OF DEFENSE IS AN EQUAL OPPORTUNITY EMPLOYER